



Corridor District Confirmation Retreat Agreement Form

General Information for Group Leaders

Compliance with standards for camp use and camp policies

Group leaders are responsible for sharing camp rules and policies with participants prior to arrival. Chestnut Ridge reserves the right to acknowledge guest groups on the entry sign, website and camp newsletter unless otherwise notified.

The Chestnut Ridge Director has the authority to ask individuals or the total group to leave the campsite when they will not cooperate with the policies of Chestnut Ridge. The Director will consult with the leader of the group before this extreme action is taken.

Standards for Camp Use

1. Designate an adult leader to ensure compliance with camp regulations and to check in and out.
2. Use only the buildings and facilities specifically reserved for your group, leaving accommodations and grounds clean
3. Please ensure adequate adult supervision for all youth. Chestnut Ridge recommends supervisors be 18 years or older with 1 adult for every 6 youth. It is recommended that groups uphold appropriate screening policies for all volunteers or staff with responsibility for or access to minors.
4. Please understand and comply with camp regulations as well as local, state, and federal laws. Chestnut Ridge is a sacred place of Sabbath and renewal, and possession and use of controlled substances or weapons is not welcome.
5. Please honor God's creation by caring for others, using edifying language, and being good stewards of the native flora and fauna. Do not harm native plants and animals. Of particular concern in this part of the state are copperhead snakes and poison ivy. Please ask camp staff if you need assistance identifying either. Do not harm copperheads; notify staff.
6. Restrict fire building to authorized areas, ensuring that any fires are extinguished cold before leaving them unattended.
7. Swimming is allowed only in the pool or lake, under the supervision of camp-authorized lifeguards.
8. Camp-authorized lifeguards, as well as adult leaders, must supervise lake activities. Borrowed equipment must be returned to its rightful place. Use only camp-provided watercraft on Lake Fellowship.
9. Please observe quiet time from 11 PM to 7 AM.
10. Animals assisting a human partner with impairments are welcome, providing they are obedient and comply with local, state, and federal regulations. No other animals may be brought to camp unless they are being used in an educational program and approved by the camp leadership team.
11. Do not go into livestock pastures at the farm or equestrian center
12. Camp-authorized staff must supervise specialized recreational activities such as aquatics, challenge course, archery, and horseback riding. These areas are marked with appropriate signage.
13. Minimum suggested footwear at camp is sturdy, athletic shoes that provide support and protection for the foot.
14. Camp is not responsible for personal property and vehicles brought onsite.

Supervision:

Your church and chaperones are responsible for supervision of the confirmands at all times. You should collect any typical permission and health forms your church uses for retreats. You should review any rules your church has for offsite youth events, and share them with your youth. Chestnut Ridge is providing facilities, meals, and programming. Chestnut Ridge is not responsible for supervision of the youth for this event. We invite the chaperones to participate in the sessions and help facilitate the small group discussions that will occur.

Emergency Preparedness

User groups are responsible for providing their own first aid and emergency care, including providing and storing first aid equipment and supplies. User groups are responsible for providing emergency transportation. Orange County EMS can be reached by calling 911. Your group is also advised to provide an adult certified in CPR/AED, First-aid, and Preventing Disease Transmission by a nationally recognized provider to be on-duty in case your group needs emergency care. User groups are requested to notify camp staff if professional medical care is sought for any member of their group while at Chestnut Ridge.

Group leaders should have on hand the names and addresses of all group participants, emergency contact names and numbers, a listing of any persons with known allergies or health conditions requiring treatment, restriction or other accommodation on site. Minors without a parent on site should have a signed permission form to seek emergency treatment.

Damages/Extra Cleaning

The group leader should report any pre-existing damages to camp staff as soon as possible. Damages inflicted by the group will be charged to the group on the basis of the cost of materials and labor. All persons are expected to treat the camp property with respect.

Alcohol and Tobacco Use and Fines

The use of alcohol is not permitted at Chestnut Ridge. Smoking is discouraged and restricted to outdoor areas away from children and non-smokers. Smoking refuse must be collected and disposed of in a trash container after all threat of fire is passed.

A \$200 fine will be charged to the group if anyone in the group uses alcohol. A \$200 fine also applies for groups leaving evidence of tobacco use in or around the facilities after the group departs. In addition, law enforcement authorities may be notified if criminal behavior regarding these or any other controlled substance is suspected.

Limitation of Liability/ Proof of Insurance

To the fullest extent permitted by the law, the user group shall indemnify, defend, and hold harmless Camp Chestnut Ridge, and its owners, officers, directors, employees and agents (“Indemnified Parties”) from and against all claims, damages, demands, losses, expenses, fines, causes of action, suits or other liabilities, (including all costs, reasonable attorneys’ fees, consequential damages, and punitive damages), arising out of or resulting from, or alleged to arise out of or arise from, the negligent acts of the user group, the user group’s members, the user group’s participants, the user group’s social guests, or for any entity for which the user group is legally responsible or vicariously liable.

Camp Chestnut Ridge requires that the user group obtain and maintain at all times during the term of this agreement a policy of general liability insurance from an insurance company licensed to do business in the State of North Carolina. Such insurance shall name Chestnut Ridge Inc. as an additional insured and shall be evidenced by a certificate of insurance and submitted to Chestnut Ridge. Proof of insurance must be provided to Chestnut Ridge prior to arrival.

Required - Minimum Limits of Liability:

- \$1,000,000 Each Occurrence Limit (Bodily Injury and Property Damage)
- \$1,000,000 Personal and Advertising Injury Limit
- \$2,000,000 Products & Completed Operations Aggregate
- \$2,000,000 Bodily Injury and Property Damage Aggregate
- \$100,000 Damage to Rented/Leased Premises
- \$5,000 Medical Payments

Recommended - Excess or Umbrella Liability (to overlay Commercial Liability Coverages)

\$1,000,000 occurrence/aggregate

In the event the user group does not commonly maintain a general liability policy, an affordable, and short-term, Special Events Policy may be purchased through an agency/company licensed to provide the required coverage in the State of North Carolina.

Chestnut Ridge does not provide sickness/accident insurance.

As the group leader for my user group, I have read, understand, and agree to the standards for camp use and policies stated in this document including the General Information, Standards for Camp Use, Emergency Preparedness, and Limitation of Liability. I agree to share them with my group and support their enforcement. I am an agent authorized to sign a binding agreement for the user group.

Name of Church: _____

Signed by _____

Date: _____

Print Name _____