



Support Team Application

4300 Camp Chestnut Ridge Road, Efland, NC 27243
www.campchestnutridge.org (919) 338-2820 fax (866) 372-5801

We are glad that you are considering serving on staff at Chestnut Ridge. Our staff enjoys serving together in a camp setting as we experience Christian community through Word, table, service and fellowship. We look forward to the opportunity to get to know you better through this application. Please complete each section thoroughly.

Date of Application _____

Name _____

Social Security Number (optional): ____ - ____ - ____ Date of Birth: _____

Current Address _____

City _____ State _____ Zip _____

Phone () _____ Email _____

Permanent Address _____

City _____ State _____ Zip _____

Phone () _____ Email _____

Dates available: From _____ To _____

High School and year of graduation: _____

College and expected or actual year of graduation: _____

Major: _____

Work Experience (attach additional page if necessary)

Dates	Employer/Supervisor	Address/Phone	Nature of Work

How did you hear about Chestnut Ridge? _____

Skills and Interests

I am applying for the position of (check one):

Cook (must be 18 or older) – Our cooks work hard to provide nutritious, delicious meals for retreat guests and summer campers in a Christian environment. Attention to health and sanitation is a must. Promptness and a hard work ethic in a team environment required. Ongoing training is provided. Serve Safe certification a plus but not required. Mostly weekend hours in the non-summer season and primarily weekday hours in summer. Works under the direction of the Lead cook.

Facilities and Maintenance (18 or older): This position requires a commitment to maintaining the highest standards of care for the buildings, grounds and equipment at the camp. Duties include light carpentry, basic electrical and water diagnostics, knowledge of plumbing, vehicle maintenance and repair and basic building, equipment and vehicle repair. Will be required to contact and coordinate with local health officials, wastewater authorities, outside contractors and to bid and purchase equipment for the camp. The need for organization, safety and preparation is always present. Part-time position, year round working under the direction of the Facilities Manager.

Custodian: Custodians care for the buildings at the camp, cleaning each building before and during guest use. Responsible for sweeping, mopping, cleaning bathrooms, wiping counters, cleaning glass, restocking supplies and in general creating a safe and hospitable environment. Part-time position, year round, under the direction of the Facilities Manager.

Qualifications for and interest in position:

Background and References

References: Please provide three references not related to you who have knowledge of your character, experiences, and ability. We will contact your references as part of the employment process.

Name	Relationship	Full Address	Phone	Email

Harassment Chestnut Ridge's policy prohibits all forms of harassment by our employees. This includes sexual, racial, religious, and other forms of harassment. Have you ever been accused of harassment of any person including, but not limited to, workplace harassment?

Yes No If yes, please explain:

Criminal Record Have you ever been convicted of a crime, other than a minor traffic offense?

Yes No If yes, please explain:

Employment at Chestnut Ridge assumes your honesty and integrity in the interviewing and hiring process as well as during the period of employment. We desire to ensure the safety and well being of each camper. Therefore, we will check references and run a criminal background check on each applicant. Your signature authorizes investigation of all statements herein, including any checks of criminal records, and releases Chestnut Ridge and all others from liability in connection with same. If employed, you will be an at-will employee. Furthermore, untrue, misleading, or omitted information herein or in any other document completed may result in dismissal, regardless of the time of discovery by the camp.

Signature _____ Date _____