



# Summer Staff Application 2008

4300 Camp Chestnut Ridge Road, Efland, NC 27243

[www.campchestnutridge.org](http://www.campchestnutridge.org) • (919) 338-2820 • fax (866) 372-5801



At Chestnut Ridge, we take ministry very seriously!

## We are looking for people to

**LAUGH**

**PLAY**

**CLIMB**

**UNITE**

**CREATE**

**SMILE**

**WORSHIP**

**& LEAD**

## Chestnut Ridge Counselors are

- Positive
- Hard Working
- Christian leaders
- Not afraid to get dirty
- Willing to follow Christ's example of service by putting others before themselves.
- Dedicated to making a positive impact on a child's life



*If you are ready and willing, join us at Chestnut Ridge for a summer of fun and fellowship you won't forget!*



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We are glad that you are considering serving on staff at Chestnut Ridge this summer. Our summer staff enjoys living in an intentional Christian community which worships through Word, table, service, and fellowship. We look forward to the opportunity to get to know you better through this application. Please complete each section thoroughly.

Date of Application \_\_\_\_\_

Name \_\_\_\_\_

Social Security Number (optional): \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Date of Birth: \_\_\_\_\_

Current Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ Email \_\_\_\_\_

Permanent Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ Email \_\_\_\_\_

Local church affiliation \_\_\_\_\_ How often do you attend worship? \_\_\_\_\_

Dates available: From \_\_\_\_\_ To \_\_\_\_\_

*Note: Staff training begins June 3rd for staff without either Red Cross Lifeguard or Wilderness First Aid certification; staff with either or both certifications may arrive June 6; Camp ends August 23, 2008. Staff training (June 6 through June 13) is mandatory for all staff.*

High School and year of graduation: \_\_\_\_\_

College and expected or actual year of graduation: \_\_\_\_\_

Major: \_\_\_\_\_

T-shirt size for staff t-shirt (check one):  Small  Medium  Large  X-Large  XX-Large

### Camp Experience (attach additional page if necessary)

Dates	Camp and Director	Job Responsibilities	Camper or Staff?

### Work Experience (attach additional page if necessary)

Dates	Employer/Supervisor	Address/Phone	Nature of Work

**Skills and Interests**

**I am applying for the position of (check one):**

     **Counselor** (must be 18 and attend staff training) – Counselors provide leadership, creative energy, and positive camp experiences. All counselors work and live with a co-counselor and a small group of campers, helping each adjust and grow within the camp environment and community, planning activities and events for the camp period, leading and instructing in outdoor living skills, leading daily worship and Bible Study sessions, promoting the building of Christian community, and participation in all camp activities. Excellent training provided. Great work community. Long hours. Greatest reward is knowing that you are doing something that is making a positive impact on the life of a child or youth. This is a place of ministry and offers opportunity to grow and share in one's faith with campers and fellow staff members.

     **Arts & Crafts Instructor:** This position requires developing and operating an arts and crafts program with artistic expression geared to the ages, interests, and abilities of the campers. The need for organization, safety and preparation is always present. This position allows contact with many campers throughout the summer as you lead the planning, design, and creation of projects with wood, clay, paint, and a host of other supplies while inspiring young artists. Clay art, lanyards, leather crafts, and jewelry making are all a part of this popular activity. The person in this position is required to participate in all camp activities, outside of the crafts program. Excellent opportunity for arts major or creative personalities.

     **Outdoor Education Instructor:** This person will help lead a one week Herpetology camp (June 15-20) for high school students in conjunction with local university faculty. The rest of the summer this person will lead Outdoor Education activities for campers K-8<sup>th</sup> grade. Areas of instruction may include, but are not limited to: herpetology, botany, aquatic life, animal habitat, Leave No Trace, tree/plant identification, orienteering, geology, bird watching, astronomy, and nature hikes. Excellent opportunity for a biology major, environmental studies major, or anyone with a passion for outdoor education. The person in this position is required to participate in all camp activities, outside of the Outdoor Education program.

     **Adventure Program Instructor:** The Adventure Program Team leads all camp-based high adventure activities including the low and high challenge course activities, initiative games, and zipline. They also work with Chestnut Ridge's high adventure trips, including mountain biking, open water canoeing, rock climbing and rafting. Adventure instructors should have excellent communication skills, a lot of energy, a strong focus on safety, and aptitude for group dynamics and teambuilding facilitation. Experience in belay systems is a plus. Persons on this team must be able to plan and lead offsite trips. Camping and outdoor skills are essential and will be taught as part of staff training. Excellent driving record and completion of a van driver safety course during staff training strongly desired. Training will be provided in leading all adventure activities. Adventure Instructors are required to participate in all camp activities outside of the adventure program.

     **Trail Horse Riding Instructor:** Trail horse instructors teach beginning and intermediate trail riding and horse care daily. In addition, instructors oversee herd maintenance and care, feeding and grooming and care of all tack and horse related equipment. Trail horse instructors are required to participate in all camp activities outside of the trail horse program.

     **Waterfront and Pool Instructor:** Waterfront and pool instructors oversee all water related programs at Chestnut Ridge. This team maintains all canoe and kayak equipment at the lake and teaching basic canoe and kayaking skills daily. In addition, the team lifeguards at the pool, creates and oversees pool and lake games, sponsors polar bear and night swims, and monitors the pool water and bathhouse. Lifeguard certification required and available as part of staff training. Waterfront and pool instructors are required to participate in all camp activities outside of the water based programs.

     **Morris Center Steward:** This person plays a vital role in keeping our main dining hall and other facilities clean and organized. They also serve wherever an extra person is needed, such as serving snacks, playing games, or at the zipline. Excellent opportunity for someone who is dedicated to working behind the scenes to be a stable support for the staff.

     **Junior Counselor** (rising high school junior or senior) – Junior Counselors work with younger campers, as lifeguards, and with a variety of camp activities. Junior counselors will attend their own staff training upon arrival. Base salary \$95/week

     **Other:** Do you have a creative idea for another position that we just HAVE to have? Please share that with us.

**Qualifications for and interest in position:**

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The following is the Apostle's Creed, a basic creed of the church. Please read carefully and respond:

I believe in God, the Father Almighty,  
 the Creator of heaven and earth,  
 and in Jesus Christ, His only Son, our Lord:  
 Who was conceived of the Holy Spirit,  
 born of the Virgin Mary,  
 suffered under Pontius Pilate,  
 was crucified, died, and was buried.  
 He descended into hell.  
 The third day He arose again from the dead.  
 He ascended into heaven  
 and sits at the right hand of God the Father Almighty,  
 whence He shall come to judge the living and the dead.  
 I believe in the Holy Spirit, the holy \*catholic church,  
 the communion of saints,  
 the forgiveness of sins,  
 the resurrection of the body,  
 and life everlasting.  
 Amen.

*\*The word "catholic" refers to the universal church of the Lord Jesus Christ.*

- I fully believe all of what is set forth in this creed.
- I do not fully believe the whole of what is set forth in this creed. Please explain below or attach additional sheets as necessary.

**Background and References**

**References:** Please provide three references not related to you who have knowledge of your character, experiences, ability to work with children, and Christian walk. At least one must be someone who knows you from a ministry setting. Provide them with a reference form and ask them to complete and mail it as soon as possible.

Name	Relationship	Full Address	Phone	Email

**Harassment** Chestnut Ridge's policy prohibits all forms of harassment by our employees. This includes sexual, racial, religious, and other forms of harassment. Have you ever been accused of harassment of any person including, but not limited to, workplace harassment?  
 \_\_\_ Yes \_\_\_ No      If yes, please explain:  
 \_\_\_\_\_  
 \_\_\_\_\_

**Criminal Record** Have you ever been convicted of a crime, other than a minor traffic offense?  
 \_\_\_ Yes \_\_\_ No      If yes, please explain:  
 \_\_\_\_\_  
 \_\_\_\_\_

*Employment at Chestnut Ridge assumes your honesty and integrity in the interviewing and hiring process as well as during the period of employment. We desire to ensure the safety and well being of each camper. Therefore, we will check references and run a criminal background check on each applicant. Your signature authorizes investigation of all statements herein, including any checks of criminal records, and releases Chestnut Ridge and all others from liability in connection with same. If employed, you will be an at-will employee. Furthermore, untrue, misleading, or omitted information herein or in any other document completed may result in dismissal, regardless of the time of discovery by the camp.*

Signature \_\_\_\_\_ Date \_\_\_\_\_

Once your application and references are received the camp will be in contact with you. Please feel free to call to check the status of your application. We look forward to meeting those God calls here each year!



**Chestnut Ridge**  
Camp and Retreat Center

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I \_\_\_\_\_ (applicant name) have applied to work at Chestnut Ridge Camp & Retreat Center, a Christian camp for boys and girls ages 5-16. My signature below authorizes you to provide Chestnut Ridge Camp & Retreat Center with information about me. I release you, your organization and Chestnut Ridge Camp & Retreat Center from all liability and or damage whatsoever arising there from. All information is held in the strictest confidence. I DO/ DO NOT (circle one) voluntarily waive my right to view this form as long as it is used for its stated purpose.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Below this box to be completed by the reference.

How long have you known the applicant and in what capacity? \_\_\_\_\_

<u>Evaluation</u>	Excellent	Very Good	Good	Fair	N/A
Attitude	—	—	—	—	—
Integrity	—	—	—	—	—
Maturity	—	—	—	—	—
Patience	—	—	—	—	—
Responsibility	—	—	—	—	—
Creativity	—	—	—	—	—
Leadership Ability	—	—	—	—	—
Work Ethic/Habits	—	—	—	—	—
Team Player	—	—	—	—	—
Adaptability	—	—	—	—	—
Relates well to children	—	—	—	—	—
Accepts direction well	—	—	—	—	—
Faith commitment	—	—	—	—	—

Would you be willing to have your child (or any child you care for) under the direction and guidance of the applicant?  
\_\_\_\_\_

What about the applicant most qualifies him/her for a job as a camp counselor? \_\_\_\_\_  
\_\_\_\_\_

What indications do you have of the applicant's Christian faith? \_\_\_\_\_  
\_\_\_\_\_

Do you know of anything in the applicant's background or character that would keep him/her from working well with children?  
\_\_\_\_\_

Do you have any knowledge that the applicant would pose a threat to children? \_\_\_\_\_

Is there anything else you would like to add? \_\_\_\_\_  
\_\_\_\_\_

**Thank you** for taking the time to complete this form. We take great care to hire Christian staff who enjoy children, the outdoors, and living in community. The information that you supply helps us select the very best staff to work with our summer campers.

Reference completed by: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Best time to call: \_\_\_\_\_

**Please mail or fax this form to:**

Chestnut Ridge Camp & Retreat Center, 4300 Camp Chestnut Ridge Rd., Efland, NC 27243  
If you have any questions, please contact Rev. Rhonda Parker or Rev. Nick Jeffries at (919) 338-2820 or at [info@campchestnutridge.org](mailto:info@campchestnutridge.org).



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